

**DRAFT Minutes of DIRA Board of Directors' Meeting**  
**April 30, 2012 at 7:30 pm**

**Present:** Chair Frank Frketich, Doug Wright, Bert Taylor, Bob French, Anne Page (recording)

**Regrets:** Denise MacKean

**1. Call to Order**

Frank Frketich called the meeting to order at 7:28 pm. There was one addition made to the Agenda as follows: Item 9. Quorum Requirements at General Meetings.

**2. Minutes for Board Meeting of April 3, 2012**

**ACTION:** It was agreed that Minutes of the Board Meetings would be recorded with only enough discussion to reflect the Actions and Motions and that the Minutes of the Board Meeting of April 3, 2012 would be amended to reflect Bert's comments of April 26, 2012 and brought forward to the next meeting for approval.

**3. Election of Officers (President, Vice President, Secretary & Treasurer**

**MOTION:** Be it resolved that the DIRA Board approve the Officers of DIRA for the 2012/2013 year as: President: Frank Frketich, Vice-President: Anne Page, Treasurer: Doug Wright, Secretary: Denise MacKean. M/S/C

**4. Business Arising from the Minutes**

a) Recreation Grant Review – Part II Bert & Anne

**MOTION:** Be it resolved that the following people be nominated by the DIRA Board to serve on the Recreation Grants Committee for approval by the residents-at-large at the May 14, 2012 public meeting: Clark Siferd, Dennis Forsyth, Steve Ord and Bev Hollingsworth. M/S/C. Additional nominations will be accepted from the floor at the May 14, 2012 public meeting.

**ACTION:** At the May 14, 2012 public meeting the Recreation Grants Committee Terms of Reference and Application Package will be presented for approval followed by the nomination and election of members to serve on the Recreation Grants Committee.

b) Issue with Canada Revenue Agency

**ACTION:** It was agreed that Bob will obtain the CRA Official Contact Form and pass it on to Doug who will communicate with the CRA on DIRA's behalf. Leslie Dunsmore is the official CRA contact for the Waste Management Committee.

**5. Transition Denman – Transportation Survey outside General Meeting**

Frank advised that Herb Jones, Transition Denman contacted Frank regarding a transportation survey and that Transition Denman would like to make a presentation at a DIRA meeting, possibly in June.

**6. Edi Johnston's Letter**

**ACTION:** Frank will write a letter in response to Edi Johnston's letter.

**7. Records Management**

Anne suggested that the DIRA paper records which are currently in binders and stored in the basement of the Old School be digitally preserved in pdf format on memory sticks or CD's and be stored in more than one location.

**ACTION:** It was agreed that if DIRA is successful with our Grant-in-Aid application, that we set aside some funds for this purpose. Frank will contact a copy company for more information on the transfer process.

**8. DIRA Membership Drive**

Anne advised that to date 50 members have paid their dues for this year, up to and including the 2013 AGM.

**ACTION:** It was agreed that Anne would prepare a one-sided flyer and present it at the next Board meeting for discussion and further action.

**9. Quorum Requirements at General Meetings**

According to DIRA's Bylaws, current members have a 90-day grace period until July 16, 2012 to pay this year's membership fees. There are 206 current members therefore quorum is set at 21.

**10. Open Discussion – Strategic Planning & Future Goals for DIRA**

Frank presented "Some thoughts for the Future Directions for DIRA discussion".

**ACTION:** After a brief discussion it was agreed that a separate meeting will be convened to discuss strategic planning and future goals for DIRA.

**The DIRA Board Meeting of April 30, 2012 was adjourned at 10:30 pm.**